



PROCESS OF PREPARATION OF RAR

On the backdrop of the first assessment of our College in January, 2004, we have started the process of preparation for the re-accreditation. The Letter of Intent was sent to NAAC on 21st March, 2009. Our College intends to undergo the process of re-accreditation for the following objectives :

- To find out whether our College has shown improvements in academic and administrative performance keeping the student-centric approach along with the infrastructural additions.
- To find out whether our College stands upto the level of expectations of the different stakeholders.
- Along with abiding by the rules and regulations prescribed by the different authorities like the parent organization – DES, the Shivaji University, Kolhapur and the State Government, to what extent do we stand in the eyes of NAAC?

The re-accreditation report prepared by us gives information about our activities and performance during 2004-2009. We are definitely interested in knowing our status by way of this evaluation by NAAC and also to know the areas for our further improvements. Following are the steps in the process of preparation for our re-accreditation :



- A special one day seminar was organized by our parent organization – DES in April, 2008 to acquaint us with the revised process of re-accreditation.
- Soon after the completion of 5 years of first assessment, we have sent our Letter of Intent to NAAC, Bangalore on 21st March, 2009.
- In response, the NAAC office sent us the latest literature and information about the process of re-accreditation.
- After carefully reading the NAAC literature, the Principal convened a series of meetings of the entire staff of CCCS to understand the process of re-accreditation. Copies of the manual sent by NAAC were circulated among all.
- The Peer Team report of the first assessment was discussed at length and the suggestions made were studied.
- A Steering Committee for the NAAC re-assessment and re-accreditation was formed by the Principal in consultation with the management of our College. The Steering Committee for NAAC re-assessment and re-accreditation is as follows :

Principal Dr. S. R. Kandalgaonkar	Chairman
Shri. N. K. Apte	In-charge, Criterion I
Dr. Mrs. M. B. Bhusari	In-charge, Criterion II
Dr. Mrs. V. S. Dandekar	In-charge, Criterion III
Vice Principal Dr. V. D. Chavan	In-charge, Criterion IV



Shri. S. S. Bamane	In-charge, Criterion V
Vice Principal Shri. C. N. Limaye	In-charge, Criterion VI
Dr. M. M. Shinde	In-charge, Criterion VII

Criterion-wise sub-committees are as follows :

1. Criterion – I : Curricular Aspects

Shri. N. K. Apte	In-charge
Miss. S. R. Sabhayeth	Member
Shri. K. S. Mali	Member
Shri. D. C. Shinde	Member
Miss. S. A. Kalal	Member

2. Criterion – II : Teaching, Learning and Evaluation

Dr. Mrs. M. B. Bhusari	In-charge
Dr. A. B. Waghmare	Member
Shri. D. D. Waghmare	Member
Miss. S. R. Kaulgud	Member
Shri. M. D. Thombare	Member

3. Criterion – III : Research, Consultancy and Extension

Dr. Mrs. V. S. Dandekar	In-charge
Shri. M. B. Bagul	Member
Miss. S. B. Vastrad	Member
Dr. R. S. Gadage	Member



4. Criterion – IV : Student Support and Progression

Vice Principal Dr. V. D. Chavan	In-charge
Shri. V. P. Upadhye	Member
Dr. H. V. Ambawade	Member
Shri. S. B. Kshirsagar	Member
Dr. K. Yuvaraj	Member

5. Criterion – V : Infrastructure and Learning Resources

Shri. S. S. Bamane	In-charge
Shri. J. B Lad	Member
Dr. K. Yuvaraj	Member
Dr. Mrs. Y. V. Jugale	Member
Shri. G. S. Dhanawade	Member
Shri. R. B. Khavate	Member
Shri. K. B. Divekar	Member

6. Criterion – VI : Governance and Leadership

Vice Principal Shri. C. N. Limaye	In-charge
Dr. A. B. Waghmare	Member
Miss. S. R. Sabhayeth	Member
Shri. Y. G. Rupnar	Member



7. Criterion – VII : Innovative Practices

Dr. M. M. Shinde	In-charge
Mrs. P. A. Sapre	Member
Mrs. S. R. Bharamgude	Member

- We also arranged special guidance lectures by two experts in the months of July and August, 2009 for the preparation of RAR.
- The Peer Team report of the first assessment was discussed at length in the staff meetings. The observations recorded by the Peer Team in August, 2003 were listed out and point-wise replies to each of them in the form of Compliance Report were prepared.
- The Steering Committee started its weekly meetings regularly from the beginning of the academic year 2009-10.
- The criterion-wise sub-committees deliberated on various terms used in the manual and the interpretation of each question under each criterion.
- In September, 2009, the first draft of criterion-wise reports was prepared by the sub-committees, which was presented before the Steering Committee. The Steering Committee made valuable suggestions on the draft report to each sub-committee.
- The sub-committees applied their mind and redrafted their criterion-wise report. Statistical tools and techniques have been applied to



tabulate, analyze and interpret the data. Thus, the second draft was ready.

- In October, 2009, the second draft of criterion-wise reports was presented by the criterion in-charge before the Steering Committee. The other members of the Steering Committee made some more suggestions.
- In November, 2009, the Steering Committee members presented the second draft before the entire staff meeting of CCCS. Some staff members made still additional suggestions on some replies in different criteria.
- The Steering Committee members prepared the third draft after incorporating these suggestions.
- The second phase of NAAC RAR preparations covers the following inputs :
 - a. Perspective Plan
 - b. Calendar of Events
 - c. Compilation of staff profile
 - d. Institutional data
 - e. SWOT analysis

A number of meetings of the Steering Committee were held to discuss and finalise the above-mentioned inputs.



- As regards the departmental inputs, a meeting of all the Heads of Departments with the Principal was organized, in which the departmental files containing staff profile of the teachers belonging to each department were prepared. The guidelines regarding departmental inputs mentioned in the manual of NAAC were discussed and replies to all the questions were prepared.
- A separate budget for the re-accreditation by NAAC has been prepared. It was presented in the meeting of the LMC which has approved the same.
- The feedback on faculty and feedback on curricula has been obtained from students and the same is analyzed. The main findings of this feedback are discussed among faculty members. The feedback given by students has revealed several strength points and limitations of the College as a whole.
- The Steering Committee, then, met for the selection of photographs to be used in the RAR. Further, the overall layout, sequence and other related matters about the final output in the form of RAR Vol. I and II were also discussed and finalized.
- In order to make all the necessary arrangements for the NAAC Peer Team visit, additional sub-committees under the chairmanship of the Co-ordinator have been formed.



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The process of preparation of RAR is a team work. Practically, all the members of the teaching and administrative staff have been actively involved at every stage of the preparations. The guidance of criterion-wise in-charge to his team, co-ordinator's guidance to the Steering Committee and the leadership of the Principal for both – faculty members and administrative staff and the constant support and encouragement by the authorities of DES – is instrumental for the bringing out this RAR successfully.

It was a very happy and satisfying experience for all of us in preparing this RAR.

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